SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVT. PT. J.L.N. ARTS AND SCIENCE P.G. COLLEGE BEMETARA

RAIPUR ROAD KOBIYA, BEMETARA

491335

www.govtpgcollegebemetara.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. PG College, Bemetara with the objective of propagating higher education in the territory, the foundation of the college was laid in July 1966. Named After in fond memory of national leader Pt. Jawahar Lal Nehru, the college started with teaching of science faculty. The art faculty was added from acadmic session of 1989. The College began its journey on 1st July 1966 by Bemetara Shiksha Samiti in consequence of untiring effort made by Late Laxaman Prasad Ji Vaidya, freedom fighter and MLA, Janpad Sabha Bemetara and distinguished citizens. At present, spread in a campus of 33.34 acres and providing higher education to nearly 3000 students, the College is a renowned, reputed, cost-effective, charitable, resourceful and efficient Government Institute of higher education. The College since its establishment has been exhibiting a brilliant performance for the last 44 years in academics, sports, cultural and co-curricular activities. Affiliated to Hemchand Yadav University, Durg, the College imparts higher education to the students of Bemetara Distict by offering undergraduate and postgraduate programmes encompassing the faculties of Science, Commerce and Arts and thereby provides a launch pad to students especially from lower socio-economic strata to realize their ambitions through affordable and quality higher education. The College facilitates the innovation acumen and creative potential in students. The main objective of the College is to emerge as an institute of excellence with a difference wherein intellectual, emotional, moral, ethical and entrepreneurial values in students are developed by imparting higher learning and value based education in line with global standards so that the whole society is uplifted through equitable and sustainable social transformation in Chhattisgarh.

Govt. Pt. J.L.N. Arts and Science PG College, Bemetara submits its Self Study Report (SSR) to NAAC for the 1st cycle of accreditation. This SSR has been prepared through collective and collaborative efforts of the IQAC coordinator & members aided well by the entire College staff and duly approved by the College Principal. This SSR has been prepared with utmost sincerity and honesty to the best of our knowledge and belief.

Vision

To provide quality education, enhance human values, professionalism and scientific loom to all sections of students.

Mission

1. Embrace in its fold students from all sections and categories especially addressing to the needs of the students and provide quality higher education.
2. To provide ample scope for multifaceted development of local youths
3. Expose the students especially the under-privileged ones to variety of activities, academic and extra-academic, aiming at their overall development.
4. Inculcate humanistic and social values in the students to motivate them towards community services.
5. Inspire the young minds to develop the habits of critical thinking to achieve creative excellence,
6. Promote quality research among the teachers and students, sensitize the students on issues relating to ecology, environment, human rights and gender equality.

○

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1) The college has own building and situated in the District Head Quarter.

2) Good infrastructure facilities.

3) Learner centered and empathetic teaching.

4) The College caters the need of approximately 3000 students. It is ensured by the college authority to implement pedagogic methods effectively, in order to meet the level of understanding of students, who are from diverse educational background.

5) The college motivates its student to participate in various extracurricular activities for all round development.

6) Special classes for the students appearing for competitive examinations including NET/SET) Steady support from alumni.

8) Tangible contribution of NSS and SBM towards groundlevel activities.

9) Willingness of the faculty to take any administrative work.

10) Designated as lead college of district.

11) The college has CCTV surveillance and canteen facility.

Institutional Weakness

1) Majority of the students hailing from low economic, social and educational status mostly first generation learners.

2) Admission of least scored students with poor knowledge and interacting ability

3) Students with very weak English language skills.

4) Faculty shortage in some departments especially in Postgraduation Departments.

5) Lack of Advanced Facilities for the Differently Abled and Transgender Students.

6) Not a Residential Campus.

7) Compared to the number of departments and students, the number of supporting staff is inadequate.

8) Heavy work load on faculty members.

Institutional Opportunity

1. Participation of sports and cultural activities/ interaction with students and faculty of other colleges/ flexible and concessional fees for BPL students

2. Extension activities for the society.

3. Through entrepreneurship skill, potential of the students can be exaggerated.

4. On the basis of training given to students more placements can be done. For example training given on GST and TALLY.

5. The students get exposure to various aides of learning through the faculty.

6. Opportunity in the promotion of sports/cultural events.

Institutional Challenge

1. Students teacher ratio is high.

2. Low sanctioned post with reference to program.

3. Enrolment of students in some UG programme is not satisfactory (Like BCA and Biotechnology).

4. Majority of students belong to educationally and economically backward families. Their school level education is very poor. Thus it is very challenging for faculty to prepare them for competitive world.

5. Students are not inclined towards progression to higher education owing to poor background.

6. Poor transportation facility as a result students are unwilling to stay in the college till the prescribed time limit.

7. Completing curricular aspect within limited faculty.

8. Lack of fund for research.

9. Raise the infrastructural standards of institution in meager resources is a biggest challenge.

10. The students of the college who complete programmes on fundamental or basic program of knowledge find it difficult to get a placement matching their qualification as markets are not generating knowledge intensive

jobs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Pt. J.L.N. Arts & Scinece P.G. College Bemetara is affiliated to Hemchand Yadav University Durg (C.G.).The college is teaching the curricula designed by the affiliating University and college makes every effort to improve and update the syllabus as and when required during faculty participating in Board of studies meeting organized by University. In addition to this an academic calendar every year offered by Department of Higher education. So college prepare an own academic calendar which work in tandem with University and Department of Higher education. The college offer four Undedgraduate Programme (B.A., B.Sc., B.Com. and B.C.A.) and Seven Postgraduate programme (M.A. Economics, M.A. English, M.A. Geography, M.Sc. Chemistry, M.Sc. Botany, M.Sc.Mathematics and M.Com). The Undergraduate programme follows the annual system of examination and Postgraduate Programme follows semester system (Choice Based Credit System-CBCS). In order to realise the vision and mission of college various committee is working to look after the effective implementation and timely completion of prescribed syllabus, co-curricular, extra-curricular and extension activities. The college inculcate human values, gender equality, sustainable practices and professional ethics among students. The institute has introduced the feed –back system for this a set of questionnaire has been given to students and their feedback has been collected and analysed. The analysis report is used to improve the quality of the college and healthy academic environment has been created for empowerment of the students and institution.

Teaching-learning and Evaluation

The college situated in district headquarter Bemetara. Designated as lead college of District and having 3000 around students. The college follow the reservation policy (ST-32%, SC-12%, OBC-14% & PwD-3%) laid down by Chhattisgarh Government. In some programs seats remain vacant. The college is Co-educational institution and in most of the program girls outnumbers the boys. Here every possible measure is undertaken for conducive class-room environment and teaching learning made effective show that advanced learner as well as slow learner gets benefitted. Teachers are encouraged to use the modern teaching aids and technological tools along with conventional teaching method. Besides this teachers are engaged in not only giving information to student but they stressed on student learning also. The academic performance of student gauged by internal evaluation on the basis of marks secured by them in unit/class test, assignment, seminar, project work etc. The college has IQAC which review the academic progress of every department and conduct the academic audit. Moreover in continuous Internal Evaluation (CIE) system, adopting the transparent and robust mechanism to assess the progress of students according to specified scheduled defined by Department of Higher Education Chhattisgarh. Methodology of evaluation process, examination pattern, programme and course outcome are communicated to students through the website, class interaction and college prospectus at the time of admission.

Research, Innovations and Extension

The colleges haven't any research Centre, but we are still waiting for this. Although college does not offer separate research budget. Our students are also engaged in extension activities.The college has active unit of

SBM and ECO Club society through which extension activities carried out such as swachhta hi sewa hai campaign, AIDS awareness, Traffic awareness, Environmental awareness (Every year planting of sapling), Fight against corruption, electoral awareness (SVEEP), people health awareness etc. However the college is newly established and yet not developed incubation center or related platform for the student so that their novel idea translates into viable business/startup. The college has young faculty and striving to promote research culture. Thus it has encourages its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers.

Infrastructure and Learning Resources

The college has own building spread up to 33.35 acre area comprising 35 class room, Library, Principal office, teacher seating room, Girls common room, canteen (separate building), cycle stand, staff parking, Cultural Program stage, Oxy Zone and separate washrooms for male and female. There are separate laboratories for Physics, Chemistry, Botany, Zoology and computer science. College library has more than 21000 valuable collection of books, subscription of magazines and newspapers; it is partially automated with Delnet software. We are member of NLIST (INFLIBNET) from where teachers and students get access to e-journals and e-books.

Student Support and Progression

On the beginning of every academic year the college publishes its updated prospectus and uploaded on its website which gives information regarding College, guideline for admission, available programme, fee details, Facility available in the college, code of conduct and other relevant details. Once admitted in the college, the students avail the various facilities in the form of sports facilities, encouragement for participation in cocurricular activities. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. The SC, ST students are provided facility of free books and stationery. The college also conducts remedial classes for needy students. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, yoga and meditation and career opportunities in changing global scenario. We are giving support for pursuing higher education from reputed universities/institution. For the care and support of female students we have established woman grievances/support cell and girls common room. The students from socially and economically weaker section of society and physically challenged students gets special attention to address their issue such as admission, financial support, career counseling, remedial coaching, ramp facility etc.

Governance, Leadership and Management

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments, librarian, office staff and janbhagidhari funded staff. The Budget allocation to college made by state government/District Administration (Sometimes)/Janbhagidhari samiti which is disbursed by the principal in consultation with IQAC member to different department/committee for purchasing of books, equipment's and other necessary expenditure. The academic and co-curricular activities are main concern of the college which looks after by different faculty member of concerned subjects. The sports activity is run by under guidance of sports in-charge, library is run by librarian.

So in a nut shell college affairs look after by various committees. The college always striving for improving academic quality, infrastructure up- gradation and opening of new programme to accommodate ever number of increasing number of students with their holistic development. The welfare measure for teaching and non-teaching staff availed according to state government directives. The performance appraisal for teaching and non-teaching staff submitted to department of higher education every year after opinion mark by head of the institution.

Institutional Values and Best Practices

The institution is much concern about gender equity and environmental issue. To address the concern college conducts programme on educating girl child, woman legal right through the woman development cell. Moreover college has committee against sexual Harassment, anti-ragging committee to look after different gender related issue. There is a green committee (ECO Club) in the college which supervises plants and sapling planted inside the campus. There is herbal garden developed in the campus. Students are sensitize towards energy conservation, emphasizes on use of renewal energy, waste management and sustainable development. Our college using the energy efficient electronic gadget like LED bulbs, LCD screen, computer, laptops and overhead projector etc to save electricity consumption. Not only in the college campus but cleanliness and awareness drive has been conducted outside the campus like district Hospital, nearby village and message is delivered regarding clean/pollution free environment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. PT. J.L.N. ARTS AND SCIENCE P.G. COLLEGE BEMETARA
Address	Raipur Road Kobiya, Bemetara
City	Bemetara
State	Chhattisgarh
Pin	491335
Website	www.govtpgcollegebemetara.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	P.p. Chandravanshi	07824-222269	8319724233	7824-222269	pgcollegebemetara @gmail.com
IQAC / CIQA coordinator	Seema Jaiswal	-	7898283462	-	seemajaiswal509@ gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	14-07-1966

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Hemchand Yadav University Durg	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-05-1985	[View Document](#)
12B of UGC	23-05-1985	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Raipur Road Kobiya, Bemetara	Rural	33.85	6775.01

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Department Of Mathematics	36	Higher Secondary PCM	Hindi	170	95
UG	BA,Department Of Economics	36	Higher Secondary	Hindi	500	74
UG	BSc,Department Of Chemistry	36	Higher Secondary	Hindi	390	349
UG	BA,Department Of English	36	Higher Secondary	English	1245	1131
UG	BA,Department Of Geography	36	Higher Secondary	Hindi	500	170
UG	BCom,Department Of Commerce	36	Higher Secondary	Hindi	250	250
UG	BA,Department Of History	36	Higher Secondary	Hindi	500	83
UG	BA,Department Of Sociology	36	Higher Secondary	Hindi	500	346
UG	BA,Department Of Political Science	36	Higher Secondary	Hindi	500	349
UG	BSc,Department Of Physics	36	Higher Secondary	Hindi	170	95
UG	BSc,Department Of Biotechnology	36	Higher Secondary	English,Hindi	25	17
UG	BCA,Depart	36	Higher	English	50	19

	ment Of Computer Science And Applications		Secondary PCM			
UG	BSc,Department Of Zoology	36	Higher Secondary Biology	Hindi	275	272
UG	BSc,Department Of Botany	36	Higher Secondary	Hindi	250	250
UG	BA,Department Of Hindi	36	Higher Secondary	Hindi	1245	1131
UG	BSc,Department Of Computer Science	36	Higher Secondary Mathematics	Hindi	30	26
PG	MSc,Department Of Mathematics	24	Bachelor of Science Mathematics	English	40	40
PG	MA,Department Of Economics	24	Bachelor of Arts		40	40
PG	MSc,Department Of Chemistry	24	Bachelor of Science	English	30	30
PG	MA,Department Of English	24	Bachelor of Arts	English	25	25
PG	MA,Department Of Geography	24	Bachelor of Arts Geography	Hindi	30	28
PG	MCom,Department Of Commerce	24	Bachelor of Commerce	Hindi	50	50
PG	MSc,Department Of Botany	24	Bachelor of Science Biology	English	30	30

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7				0				22
Recruited	1	0	0	1	0	0	0	0	7	5	0	12
Yet to Recruit				6				0				10
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				18
Recruited	0	0	0	0	0	0	0	0	11	7	0	18
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	12	2	0	14
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	2	0	0	2
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	4	3	0	8
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	9	7	0	16
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1785	0	0	0	1785
	Female	1238	0	0	0	1238
	Others	0	0	0	0	0
PG	Male	165	0	0	0	165
	Female	285	0	0	0	285
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	296	285	239	242
	Female	235	175	137	1345
	Others	0	0	0	0
ST	Male	50	56	35	53
	Female	36	34	23	17
	Others	0	0	0	0
OBC	Male	1053	976	930	889
	Female	782	722	578	506
	Others	0	0	0	0
General	Male	66	56	50	60
	Female	96	93	102	112
	Others	0	0	0	0
Others	Male	12	11	0	0
	Female	25	23	0	0
	Others	0	0	0	0
Total		2651	2431	2094	3224

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
370	360	323	323	303
File Description			Document	
Institutional data prescribed format			[View Document](#)	

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
25	25	24	24	23

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2734	2431	2133	2052	2690
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
863	638	609	609	594

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
597	600	420	301	467

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	29	29	29

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	29	29	29

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 28

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
52.95	34.35	134.85	30.77	143.72

4.3

Number of Computers

Response: 12

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Pt. J. L. N. Arts & Science P.G. College, Bemetara is affiliated to Hemchand Yadav Vishwavidyalaya , Durg. As per the curriculum and guidelines provided by the university, the college prepares its academic calendar. The prescribed syllabus has been implemented in a systematic way for the overall development of students. Curricular and co-curricular activities are properly planned in the academic calendar to lead towards the set outcomes.

Committees for Effective Implementation:

The college-level committees prepare broad guidelines and frameworks to suit the requirements of different courses at the departmental level. The Staff Council in conjunction with the academic, timetable, and workload committees of the college and individual departments provide directions and regularly monitors the effectiveness of the same throughout the session. The systems have been structured to help maintain uniformity, transparency, academic standards, and quality during the internal assessment of students.

Academic Calendar:

According to the college academic calendar, each department of the college schedules their departmental activity. These activities specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed in the Notice Board and among Students, and Professors. Teaching Diary is the heart of our teaching-learning process and the single point of academic evaluation. Every staff member prepares a teaching plan before starting classes. In the teaching plan, faculty members mention the points to be covered, methods of teaching to be used. The syllabus is distributed among the faculties according to their interest, specialty, and teaching experience in the departmental meetings. It helps to execute our time table.

Teaching-Learning and Evaluation Process:

The implementation of the teaching plan and lecture notes are supervised regularly by the head of the department. Every month the head of the department informally discusses with the Principal about the progress of teaching and learning. Teaching plan and lecture notes are made available at their respective departments. To ensure the learning outcomes of each subject, continuous evaluation, and internal assessment is carried out through presentations, assignments/projects, class tests, and group discussions. The college conducts the unit test, home assignments, and the pre-semester exam. The college has a practice of inviting external experts for various projects, practical and theory evaluations with the view to ensure the quality of education, and objectivity in the teaching-learning processes. The process is fruitful to improve the quality of teaching and learning. The college also encourages **faculty members to attend**

Orientation/Refresher courses, workshops, and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

Supportive College Infrastructure:

The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and a well-stocked computerized library. To maintain proper security, each classroom has CCTV cameras. Each PG department has smart class.

Documents Maintained:

- Course file with Timetable, Lesson Plan, Curriculum details, question papers, and scheme of evaluation for each course.
- A record of past university examinations, Internal assessment marks.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination. The academic calendar is prepared well in advance of the next academic session and is displayed on the notice board. It carries approximate schedules regarding the admission process, teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, extra-curricular activities, and dates of holidays. By following the academic calendar, **all Internal Examinations** like the unit test, mid term test, Half-yearly exams, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. **Tutorials** in some subjects are held regularly to monitor the progress of the students. **Special classes** are conducted for low achievers. **Advance Learners are made to solve University Question papers** and efforts are made by Professors to improve their performance. Record of the regular attendance, mark lists, and progress of the students are maintained and preserved by the respective departments.

The examination committee works on the slots reserved in the academic calendar for internal evaluation and prepares and displays the time-table well in advance. The departments prepare their teaching plans in their meetings keeping in mind the schedule of internal evaluation as in the academic calendar of the college as well as the additional tests. The field visit and project work are mandatory for some of the courses which help the student to sharpen their understanding of the topic. These are flexibly managed in the academic calendar.

During the course delivery, the quality of the internal test is maintained through the following process:

- For every subject, the respective faculty prepares a question bank that covers an equal number of questions from each unit, covering all the topics.
- Questions are framed, such that they adhere to university standards.
- Department internal exam coordinator under the guidance of HOD, checks for the standard of the question bank.

Semester Examination Evaluation procedure:

Semester –Wise Two Unit Test.

Semester Wise One / Two Home assignments

Pre-Semester Examination / subject topic presentation via blackboard or PPT.

File Description	Document
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 28

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 07

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	3	2	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.53

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	29	26	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The university has a well-built line of integrated socio-cultural issues in its curriculum and teaching instructions. The college has always focused on issues of side-lining community groups and the inequalities and discrimination existing in society. The arrangement of various courses has a sharp focus on gender discrepancy in the socialization of children; and differentials in participation in the workforce; discrimination faced by women in governance and policy-making, environmental issues faced due to degradation of natural resources, and climate change. Each teacher integrates all these issues as a part of their teaching-learning process. The students are made aware of the concept of sustainability and to critique programs and policies from the lens of sustainability.

1. Professional ethics are principles that govern the behavior of a person or group in a business environment. These serve as guiding light for an individual's successful professional life, courses focusing on these issues in the curriculum are:

- Principles of business management
- Fundamental of Entrepreneurship
- Business Communication
- Business Environment
- Economics

2. Gender Equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous, and sustainable society. It is intrinsically linked to sustainable development and is vital to the realization of human rights for all. The following courses help us to promote gender equality:

- History
- Economics
- Sociology
- Political Science

3. Human Values are important because they help us to grow and develop. The decisions we make are a reflection of our values and beliefs, and they are always directed towards a specific purpose. That purpose is the satisfaction of our individual or social needs. Human values are the virtues that guide us to take into account the human element when we interact with other human beings. The following courses help us to create strong individuals with human values:

- Hindi Literature
- Sociology
- Political Science
- Foundation Course

4. Environment and Sustainability are responsible for interaction with the environment to avoid depletion or degradation of natural resources and allow for long-term environmental quality. Following courses helps us to infuse the environment and sustainability among students:

- Environmental Studies and Human Rights
- Geography
- Chemistry
- Economics
- Sociology

Apart from these issues included in the syllabi of affiliating university, our college has taken the various steps to inculcate these issues among the students. Our college encourages women empowerment and human ethics-related programs and also supports local bodies for the same.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.66

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
17	16	15	15	15

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 49.34

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 1349

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

      1.Feedback collected, analysed and action taken and feedback available on website

2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 94.29

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1330	1010	958	1055	1030

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1490	1105	1055	1055	1030

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
863	638	609	609	594

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Student performance is evaluated through internal assessment tests and Unit tests conducted after the end of every unit of a subject. Advanced and slow students are identified through test performance levels, classroom and laboratory interaction, their fundamental knowledge, understanding of the concept and communication skills. Performance or grades/scores are the critical indicators for classifying students as slow students and advanced students in a class. Under the Non-CBCS(choice base credit system) scheme of the syllabus, there are four unit test, two mid term exam and one compulsory internal assessment tests conducted in December – January before the Annual examination. Seminars and presentations are conducted in each year for each student on a pre-assigned topic of the course. Tutorial classes also form the component of the curriculum for the assessment of students. The relationship between staff and students is highly valued at the Institution. The distinction of students in terms of performance is easily searchable and therefore classified as an advanced and slow learner. The Institute promotes an independent learning environment that contributes to student personal growth. Various steps have been taken at the collegiate level the efficiency of slow learners special sessions are held for slow students to teach them feasibly with all the necessary tools, such as models, images, YouTube videos, etc. After a series of interactions, the suggestions required in the first phase are provided with all the necessary instructions to increase the students strength to become an excellent student of both theoretical and practical aspects. To prevent irregular students from becoming slow students, tutors pay particular attention to these rooms. Contacting parents and sending them SMS letters to inform them of their pupils' performance at the collegiate level are some of the measures taken by the College.For advance learners we have conducted several quizzes, group discussion, additional access to various blogs spot related to studies.

File Description	Document
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 91.13

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student-centered teaching methods are applied for the effective communication of subject knowledge to students. Students are taught with the mission of promoting a learning environment that encourages exploration of various skills and critical thinking on the subject. This offers new opportunities for academicians to strengthen Art, Science, and Commerce courses.

The following are the highlights of the student-centered methods adopted:

Provision of individual participation in project work, group work, field visits, debates seminars, presentations. Organization of educational trips and surveys.

Experiential learning: Students are gaining experience through projects prescribed for the departments of geography and commerce, each department encourages students to have an experience that they are studying exactly in the books. The Department of English conduct programmes for the betterment of students in developing communication skills of students. The distinct competitions in Rangoli are organized for a better understanding of conceptual knowledge in science and geography.

Participative learning: This type of learning is visible in the real learning process of our Institution, in which students actively participate in all the events of the department, such as seminars, group discussions, poster competition , educational trip, and distinct resource person were invited and delivered lectures on various topics.Students are encouraged to ask questions and share their thoughts in the classroom and evaluated by Peer Learning.

Problem-solving method: During class teaching, students participate in the learning process and experience these things in their practice and fieldwork. All faculties encourage students to direct their learning towards solving their problems and satisfaction. The overall result of different teaching methods is seen in a very positive way in the student's outcome and behavior. The guiding principle of all these is to ensure that students can connect theory to practice, apply their knowledge, and participate in active learning.

File Description	Document
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Each PG department is well-equipped with the LCD projector and screens. The College has installed a separate Wi-Fi unit for the students inside the campus. Further, it has a computer lab with an internal Lan. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. The cartography lab is well equipped with the ICT facilities and regularly used by the students of Dept. of Geography. All staff is well familiar with all the latest ICT tools.

Power point presentations prepared by the faculties are shared among all the students. All P.G. departments provide power point presentations and multimedia to simplify the syllabus in a more meaningful way. The faculties of Commerce, Arts and science effectively mix up the theoretical classroom teaching and truly believe in lab to land concept. The Institution has created its online repository. The recorded video lectures of teachers are uploaded on the college youtube channel. The College skillfully uses social networking apps like Whatsapp to communicate any official messages and share study material to its students. The Institution encourages teachers to attend training programs, workshops, seminars, and conferences related to ICT use or innovation in teaching-learning.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 101.26

2.3.3.1 Number of mentors

Response: 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 38.11

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	12	12	10

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 13.07

2.4.3.1 **Total experience of full-time teachers**

Response: 392

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Assessment is an integral part of the teaching-learning process. With regular interactions from IQAC and department heads, the review committee plans and works on the evaluation system reforms. The College regulates the academic calendar by incorporating internal assessments and university exam. The internal institutional evaluation system is decentralized to make it more transparent and objective.

In addition to the methods prescribed by the University, such as assignment and tutorial lectures for the

weak student are the most significant methods are tested in internal evaluation, such as surprise tests, mid-term exams, internal exam. According to the academic calendar of university the provisional college calendar is prepared and displayed on the notice board, website, and Whatsapp class group. The University requires additional efforts for slow and advanced students where they are assessed with different methods. The exam committee monitors and conducts internal exams at the collegiate level. All teachers shares techniques how to write effectively to score good marks in the final examination. The Department of Commerce and Geography also assess students learning levels by assigning them some projects. The students of science and geography are evaluated by external examiner.

Unit tests/tutorial are performed periodically. The pre-semester exams are organized before the university exams. The evaluation work is carried out by the teaching staff interested in the Institution. Results are displayed and communicated to students in the classroom as well as displayed on the notice board. The reference books are displayed in the library at the request of the students and have guided them to their best performance in the next university exam. There is at least one internal test per semester, although, in recent years, it may have been a requirement of the university system.

File Description	Document
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

IQAC constantly works on student-centered activities. The academic calendar is displayed on the college website and notice board for all concerned. The College conducts tutorial class, assignment, tests, presentations, group discussions, etc. to evaluate student performance. The university exam committee performs its internal exams very meticulously. However, every department of College conducts its internal exam and execute it as per the guidelines of the Principal and other departmental heads. Separate departmental grievance register is prepared by every department and they record all the grievances pertaining to internal examination.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The programs offered by the College serve multiple interests of the student community and also the construction of human capital that society and the nation needed. The results of the program are mainly aimed at imparting knowledge and skills which are fundamental for the development of the skills and personality of the students. There is also an emphasis on the holistic development of students, as learning outcomes focus on entering values and ethics and improving their interpersonal and communication skills.

All departments have group brainstorming sessions to develop the program results of the various programs. Departments prepare a course file with details of course objectives, course results, assessment and teaching tools, reference material. The study program of all departments (UG and PG programs) of all the individual courses offered by the University are shown on the college website.

File Description	Document	
Past link for Additional information	**View Document**	

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

There are three programs offered by the College, they are Art, Science, and Commerce, although these are traditional in nature, the college has consistently worked hard to achieve better results every year. We bring the best of our efforts' to accomplished five years of memorable academic journey of our students through class room interaction, group discussion, seminars and by incorporating various resource person from different colleges. To focus on the results, they are classified as slow and advanced learners based on their basic level marks. Student feedback forms are designed to assess whether students have adequately perceived the content of the curriculum and academics.

Special lecture on competitive exams, career guidance, and life skills play a critical role in the overall development of students. Student performance on internal and external tests, practices and assignments, participation in classroom activities and interaction role in departmental activities are some of the means by which the specific results of the program are measured. Their performance in and out of college in various academic events provides another indication of their learning levels. Students are continuously measured by their regularity, their receptivity, their participation in class room discussions, their answers to the questions asked by the teacher, and the general quality of their behavior. Students' performance on internal tests provides the initial indication of the learning result. Faculties provide critical input to students based on these performances. Therefore, they are helped to improve their performance on external exams.

File Description	Document	
Paste link for Additional information	**View Document**	

2.6.3 Average pass percentage of Students during last five years

Response: 82.18

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
758	610	425	322	499

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
758	778	512	556	545

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.89

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
16	16	15	15	15

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The different departments of college are taking part strongly to transfer the knowledge to society. Various awareness programs are organized with help of Mahila Evm Bal Vikas department and Jila Swastya Evm Chikitsa Department, like causes of various diseases like Malaria, Dengue, Cholera, Diarrhea and TB and their preventions. Department of Botany motivates the students for Medicinal plan and their economic importance. Department of Commerce and Mathematics conduct programs on money and banking, programs related with financial activity and savings. Department of Chemistry provides the knowledge about nutrition and food department is also doing for soil and water testing. Department of History and Political Science organize program on Freedom Fighters and BAPU Ji. College organized program to promote social awareness beside studies like Female Feticides, Dowry System, need of girl child Education with the help of Azim Premji foundation active in city. For the promotion of polling Rallies, Rangoli, Poster Making, Quiz Event, Debate, Essay Writing are organized under SVEEP program. In cultural events and sports students are involved organized by university, Ministry of Yuva Kalyan of state and student union of the college. Water conservation environment awareness, Plantation and Swachha Bharat Abhiyan Programs are running in the institution continuously. College motivates the faculty members to utilize their expertise and Knowledge with the society in several issues. These are the initiatives of College for the creation of transfer of knowledge.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	**View Document**

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 3

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	**View Document**

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	**View Document**

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.1

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	00	00	00	01

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has taken a number of measures to associate itself with neighbuorhood community through the extension activities in terms of sensitizing students to social issues and holistic development. In the last five years, the college has contributed a lot in the social welfare and awareness of the students through many activities of SBM, and Women Empowerment cell. The various departments like Science, Arts and Commerce, and Performing arts too implement such activities. The students are encouraged to participate and also extend their services through SBM. Various camps such as General Health check-up camps, Blood donation camps, AIDS and Dengue awareness camps etc. are being organized from time-to-time. Visits to Old Age Homes and shelters is a regular practice by the college staff and students. The problems related to anxiety, memory, lack of confidence and family conflicts is resolved through Mental Health and Psychological counseling. Other training programmes and awareness sessions important for the holistic development of the students are also organized focusing the issues of Health Education, Stress Management and Disaster Management.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 28

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
04	09	09	04	02

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 30.98

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
775	1505	939	355	90

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college provides large lush green campus of 34.85 acre area free from any pollution.Our college has oxyzone covering 18 acre of area. The college offers adequate infrastructure to creat learning environment for proper development of students. We have 3 buildings named as old building ,pg building and Rusa building. There are 07 PG department including Arts ,science and commerce departments 35 well ventilated classrooms ,06 laboratories,07 ICT enabled smart classrooms,01 Conference Hall.whole campus is Wi Fi enabled.Their is 1 Girls common room and 1room for Specially abled person. Classrooms are ventilated and well furnished with adequate physical facilities. Mode of teaching applied are blackboard as well as IT based.

Computer Lab : College provides well furnished 1 computer lab With broadband internet connection and wi fi facility at a speed of 100 MBPS .

Library : Our central library accommodates 22500 books of different subjects, and also books are available for competitive exams. The library has N list Inflibnet subscription.

Laboratory facilities: The science deparments has well equipped lab with advance instruments.

Chemistry laboratory : Chemistry laboratory is situated in ground floor of administrative1 building .Deparment has one balance room,Instruments room, PG lab ,UG lab ,Chemicals room, store room. Laboratory is equipped with Uv meter,potentiometer,Turbiditimeter,Abbes refractometer,Water and soil analysis kit, Distil water making facility.

Physics laboratory : Physics laboratory is situated on first floor of RUSA building.Physics department has 2 room along with dark room. Well maintained and well equipped laboratory is present having vernier microscope,audi oscilloscope,ballistic galvanometer,Spectometer,viscosity apparatus,Travelling microscope and many more.

Botany laboratory : Botany laboratories is separate block inside old building. In botany department 1 room is allotted for biotechnology laboratory, Biotechnology department is self finance and run without any governments support. Botany and biotechnology department has following laboratories facility Centrifuge, Universal oven, Rotatory flaskholder,electrophoresis,Laminar air flow, Tissue culture rack,Spectrophotometer.

Zoology laboratory : Our zoology lab is well equipped with various instruments and with adequate facility.

Geography Lab : Geography lab is situated on first floor of administrative building.Lab has adequate facility with all necessary apprattus and other facility.

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has ample space of approx. acre area for playground where various outdoor sports activities done throughout year .Students regularly plays sports games in playground.Separate badminton and volley ball court is in courtyard. Students takes part in inter college sports and games .The college believes in all over developement of students seeking this college allotted separate block for sports having 4 rooms .01 of the room is boxing room ,01 is for Gym .

Our institution believes in equal participation of boys and girls .All types of games and sports are played by both boys and girls like cricket ,softball and many more .Apart from it our girls also takes part in Combat sports such as Boxing, wrestling. Our students also participated in various activity like swimming, attended training course for Sailing and Archery.

Indoor games facility :

1.Table tennis

2.Chess

3.Carom board

Combot sports :

1.Boxing

2.Wrestling

3.Zudo

4.Taekwando

Gymnasium facility:

1 Cable cross

2. Bench press

3.Leg press machine

4.Incline bench press

5 Multi process bench

6.Stationary Bicycle

7. Battlestar

8 .Jogger treadmill

9 .Dip machine

10 Dumbbell rod

11. Weight lifting plate

12. Squat stand

13.Leg press machine

14. Chinning bar wall

15. High lat Pulley

16. Butterfly

Art and cultural unit:

The college has both outdoor and indoor space for various cultural activities.Indoor area includes one auditorium for cultural activity having capacity of more than 500 students at a time,also there are open area for various cultural activities and competition. Cultural committee of our college organises several activity throughout year. Our students enthusiastically   takes part in various cultural activity and also interested in inter college or inter university competition.Sound system and amplifier and basic facilities are present inside the campus.

S.N.	Sports and games	Playground area measu
1.	Football	100 x70
2.	Kho kho	29x16
3.	Net ball	40x20
4.	Hand ball	40x20
5.	Basket ball	29x16
6.	Cricket	50x50
7.	Badminton	44x22

File Description	Document
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc. *(Data for the latest completed academic year)*

Response: 28.57

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View Document**
Paste link for additional information	**View Document**

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 38.13

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
26.9	13.64	15.16	24.08	15.27

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	**View Document**
Upload any additional information	**View Document**

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library automation is a continuous process and this has been in continuum in the Colleges' Central Library. At present, the Central library management system has been partially / semi-integrated and is in the process of being fully integrated and automated by the end of 2021. Works are in the pipeline to manage Central library's internal and external resources like human resources, materials, financial resources and assets (tangible). The ILMS is under the process of being employed in the Central library so that the routine tasks like acquisition, cataloguing and circulation are consolidated and simplified into different modules for facilitating collection and automation of services. Currently library is not fully

automated and haven't ILMS facility.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.74

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3.94	2.98	1.69	9.64	0.44

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.14

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The current generation is technology based .These students are among the best adopters of technology .IT facilities are need of today.The college seeking the need of students allowing to acquire new information and demonstrate their learning through technology .As knowledge is expanding Teaching- learning have the most challenging duties.The college gave its first preference to students .Whole campus of college is facilitated with wi fi connection with speed of 09 MBPS. having open access for all students,faculty and staff .College provides facilities such as antivirus,modem,and Internet security system.As per the need college started BSc computer science in the year 2015 and BCA in 2017.The college regularly upgrades software and hardware when needed..All pg departments of our college has well developed smart class.Students are much more benefitted.

Following stragies are employed for upgrading IT facilities:

- By the year 2017 College started **Digital india compaign**.
- Upgraded adminstative block of college with wi fi facility.
- Later college extended Wi Fi facility to Botany department.
- From botany department Wi Fi facility is extended over all campus.
- In the year 2017 -18 college has only 20 computers later in year 2018-19 college upgraded to 20 more computers ,25 more computer facilities were added in year 2019.Then 25 more computers are added in the year 2020.
- Swayam portal subscription was enabled in Botany department.
- Classes are ongoing through projectors in swayam portal.
- ICT facility for all departments are established in year 2019-20.

IT facilities in our campus-

Serial No.	Name of Items	Quantity	
1.	Computers and laptop	60 + 01	
2.	Printer	05	

3.	LCD projectors	09	
4.	Smart boards	07	
5.	Wi fI	All campus	
6.	INFLIBNET N-List	Subscription	
7.	Swayam portal Subscription	Botany Department	
8.	Internet connection with broadband	Office and computer lab	

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 227.83

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 38.13

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
26.90	13.64	15.16000	24.08	15.27

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college through its functional organization makes all support facilities available to students at a right time .College run through well planned system. Academic calendar, time table ,prospectus are pre planned before academic session starts.Institution regularly updates information on website and notice board.

Institutions campus Maintainance:

College campus and gardens are well maintained . Garden is also a study zone for students ,they used to study during spare time. .Cleaners are instructed by organization members to regularly clean campus. The college has permanent Guard to oversee campus.The college has 1 borewell system with 24 hour water facility,RO water system and water cooler facility.All these are looked after by maintainance committee and staff.The institution is goverment body so most of the maintainance and repairs are done by the PWD.Some of the repairing or mainainance are done through Janbhagidari Funds. We have 01 generator system for uninterrupted power supply. Some Minor faults are repaired by mechanic.

Classrooms

The college has 35 classrooms in which 07 rooms are ICT facilated including 01 conference hall.Classrooms are adequate for smooth running of classrooms.The college operates in two shifts morning shifts and day shift.classes are regularly cleaned by cleaning staff.

Library :

Central library of college accommodates 22500 books of different subjects ,reference books,Competitive exam books.College library is also registered in N-List subscription from inflibnet. Along with central library we have departmental library in which latest and different authors book are also available. Library is well maintained by Library in charge and its two assistant.They properly maintains books and register.Our college provides free books for o1 year to sc ,st students under BOOK BANK SCHEME.

Laboratory:

The college has 6 laboratories,all are well equipped.each lab has 1 lab incharge ,1lab assistant and 1 peon..After each practical lab is cleaned and maintained.lab staffs are instructed by Departmental HOD for proper maintainance of lab. Before starting any semester or class all required materials are enlisted and given to HOD.

Safety :

For safety purpose our college offered 16 CCTV cameras facilities in whole campus and classrooms.We have Fire Safety units in all laboratories and most of the places inside campus.

Red cross unit -

The college has active red cross unit. RED CROSS UNIT organises several program and camp such as blood donation camps, first aid training course?plantation programs.

Computers :

We have well equipped 2 computer lab with 65 computers.Broadband internet connection facility is in computer lab and office. Whole building of college is Wi fi facilitated.

Medical facility:

Each departments of college has first aid box,and private hospitals are available at a short distance from college.

Canteen facility:

The College has canteen facility run by private body on contract basis. Canteen provides hygienic, fresh food items at affordable price.

Sports Facility:

Our institutions has extensive facility for sports and games.The college provides facility like Swimming football,kho kho,Net ball,hand ball, basketball,cricket and various indoor games facility such as table tennis ,Chess ,carom.

We have Gymnasium with latest Equipements.

Feedback System:

At the entrance of administrative building we have complaint box and suggestion box, .Students feedback is most important part of management of system. The college has well planned feedback system for instant solution to ensure maximum satisfaction of students.

Other Facility:

The college has ramp facility for differently abled person so that they can reach their destination without any help and also most of the laboratories are on the ground floor.All faculties of college are in whats

app group with students to provide instant solution of any query and problems.It is a good platform for discussion and sharing of knowledge among students. The college provides photocopy facility to students.

File Description	Document
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 72.99

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
2075	1863	1478	1404	2009

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 5.6

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
178	153	152	129	48

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.89

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	16	17	0

File Description	Document
Upload any additional information	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 51.42

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 307

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 13.85

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
08	02	01	0	01

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	14	17	16	11

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 9

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
6	2	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

To emerge with value-oriented leadership qualities to promote the democratic values and human rights, to encourage participation in literary cultural, artistic, innovative and sports, to extend social service and to promote intellectual, social and cultural activities in the college campus, student's representation is an indispensable part of administrative, co-curricular and extracurricular activity committees.

For this, the colleges constitute a student's union consisting of (a) students council and (b) activity societies, commence on the date of its constitution and end on the 30th April of the academic year. The students' council comprise of President, vice- President, Secretary and joint secretary along with all class representatives formed by election/nominations and the Activity societies are nominated bodies as per rule of our concerned University ordinance by that time span. Reservation for women, SC, ST, OBC and persons with disability are fully compliance with the norms for forming the council in the college.

Student's Representation in various administrative, co-curricular and extracurricular activities: -

After constitution of students' Union, the President of students' union is being a member of nomination committee, nominates the office bearers of the activity societies such as Cultural Society, Social work Society (NSS, REDCROSS), Science club, Society on gender issues, Computer literacy Society etc. in our college. There are a Working Committees foreach activity Society whose member are nominated amongst the college students. Our college have also Grievance Redressal Society and Students' Welfare Society Whose members are nominated from amongst the members of the Students' Council.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	4	2	2	0

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our institution has not a registered alumni association yet but it is actively functioning in the college. The alumni meeting are held at least once in a year. The alumni association helps college by various ways. Alumni association actively participates in various activities such as cultural programme, welcome and farewell function of students organized by the college. Association has gifted books for central and departmental library. They contribute through organizing the guest lectures by inviting as resource persons.

The alumni members facilitate and motivate current students by giving cash prizes or gold medals for meritorious, good players and artistic students on the occasion of Annual function of the college. Sitting MLA of the region Hon. Mr. Aashish Chhabra , President of Janbhagidari samiti and its members, all are prestigious alumni, significantly contribute to the development of the college by providing an active link with state government and local administration time to time. They address the current students directly on various occasions and resolve the grievances.

Alumni maintain connections to our educational institution regularly. Many times, they come to thecollege and try to share their experiences with the current students. This will help to the student for building their

future. They share their knowledge to existing students to availed various opportunities at different field. Alumni network has a real-life benefit for current students. Alumni also spend their valuable time to offer career support to current students.This enhances the student's experience and gives them competitive edge in today's tough job market. Alumni can help students in getting placed at their respective organizations in informal way.

The alumni association was established to strengthen the bond between alumni and the college, developing an active network of alumni. To form alumni directory, the alumni tab has been setup on the college website which has a registration form to introduce new members in the association, a WhatsApp group is also created for alumni to share their ideas and plans for developments of the college. The college is highly motivated to facilitate a strong healthy bonding between the alumni, teachers and current students. In the future we are hoping to engage alumni as a more integral part of the college activities such as seminars/ workshops, placements, career guidance for the current students of the college.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

To provide quality education enhance human values professionalism and scientific loom to all section of students.

Mission:

- To translate the vision into reality institution is committed to embrace in its fold. Students from all section and categories specially addressing to the needs of the first generation learners.
- To expose the students to the varieties of activities, academic and extra academic, aiming and their overall development.
- Kindle the entrepreneurial spirit in Students.
- Inculcate humanistic and social values in the students to motivate them towards community services.
- Inspire the young minds to develop habits of critical thinking to achieve creative excellence.
- Make students realize the concept of unity in diversity in a distinctive feature of Indian culture which has enabled visualization to remain integrated in terms of social cultural and spiritual aspect.
- Sensitize the students on issues relating to ecology, environment, human rights and gender equality.

File Description	Document
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

In accordance with the policy of decentralization adopted by the management both teaching and non-teaching members are adequately represented in the governing body of the college and their opinions are sought in making and implementation of different policies apart from the governing body meetings, sub-committee examination sub-committee student support and progressive sub-committee, parent-teacher association internal complaints committee meet on a regular basis and help proof formulate and implement the strategic plans of the institution. The responsibilities are defined and communicated through face to face meetings with the non teaching staff members of the college as well as by notifications. The principal ensure that all provision of the university by laws statutes and the regulation are followed he concerns the meetings of academic council Jan Bhagidari Committee, Planning and monitoring committee IQAC etc.

These committees are the work faces which report to the principal and work under the guidelines. The academic responsibilities are the heads of the departments. All the students are also activily engaged through an effective bottom up approach feedback mechanism and involved in decision making process.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Govt. Pt. J. L. N. PG College founded in the year 1966-67 it has completed 53 years of its existence. As the vision of our college is provide good quality higher education with good academic environment and the good result to the student of rural belt. We have been successfully providing education to the deprived section of the society and getting good result as well. As a result there is a great demand to seek admission in this college. Our institute is striving hard today to adopt the new technological methods of education to compete with the global needs of present scenario. The courses as per the need of today's competitive world, IT world has been started in the college and are running successfully.

Quality Improvement Strategies

Curriculum development – The curriculum development process involve feedback from teachers, students and alumni considers developments in learning technology. Teachers of the college are prepared teaching plan for the benefit for the students. They always use advanced technology of teaching and learning like smart classroom, PPT, virtual class etc.

Teaching and Learning

Teaching learning process has an extensive use of ICT tools. Assessment of performance is an internal part of teaching learning process.

1. To enrich the Knowledge of the students the college organizes Guest lectures, seminars and projects. Student's feedback mechanism has also helped to understand issues concerned with students.
2. Most courses in Arts predominantly follow the lecture method while the science and computer subjects, as per the demand of the course content give adequate attention to practical and laboratory class as well apart from the conventional classroom insertions, students engage in seminar poster and power point presentation, field & industrial visits.

Examination and Evaluation

Annual/semester examination is conducted by the affiliating Durg university college conduct internal Assessment of students. Class test, surprise test, group discussion, viva voce, practical examination etc are

conducted by department to evaluate the students.

Library ICT and Physical Infrastructure/ Instrumentation

Central library is to provide the required books, journals and e resources facilities to the students and faculty. the college has encouraged the use of ICT techniques of study provision to renovation and up gradation of class room with ICT facilities.

Human Resource Management

The college encourages the faculty members to participate in refresher, short term course, training programs and faculty development programs in various streams. Organize special lectures, quiz seminar for students to increase their skills.

Admission of Students

The admission of the students are strictly followed as per the rules of commissioner higher education C.G. Govt. First of all eligible students apply online to the university portal/site. Merit list is declared by the university and the students have a chance to get admission in the college after the declaration of merit list by university the students come to college and college admission committee verifies their documents. After full process student gets admission in our college by depositing his/her fee in fees counter.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Govt. Pt. J. L. N. PG College Bemetara Established in the year 1966-67 and affiliated to Pt. Ravishankar Shukla University Raipur after 2015 it comes under Jurisdiction of Hemchand Yadav University Durg. The chief governing body of the college is principal. The institution's academic committee is headed by the principal the faculty in charge superwise the teaching learning process by timely checking the daily dairy attendance register timely completion of syllabus etc. Professors Lab attendants and Lab assistants are there to help and support the smooth functioning of department not works.

Examination committee is another important committee working our institution offers both semester as well as annual examinations for the regular and ex-students of UG/PG courses etc. internal mid-term examination and half-yearly examination are also conducted by the examination cell throughout the year same or the other examination is functioned within the institution.

File Description	Document
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. **Administration**
    2. **Finance and Accounts**
    3. **Student Admission and Support**
    4. **Examination**

Response: B. 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Institute recognizer the endeavors to maintain the welfare of all the employees same of the amenities/service facilities provided to the teaching and non-teaching staff. Sport and gymnasium facilities are available for the teaching and non-teaching staff of the institution. Festival advance is given to class III & IV staffs who applies for it once in a year.

Other facilities which are provided to the teaching and non-teaching staff of the college are as under

    1. Provision of separate room with IT facilities each PG departments.
    2. Provision of maternity/paternity leave
    3. RO drinking water in various locations along with water dispensers.
    4. Disability allowance as per Govt. norms.
    5. Group life insurance for the staff.
    6. GPF advance and medical re-imbursement.
    7. Proper disbursement of governmental welfare schemes to the employees.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 4.74

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	1	1	1

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance based assessment system (PBAS) as prescribed by the UGC is adopted by the college for academic performance of the teaching staff PBAS is based on API (Academic Performance Indicator) developed by the U.G.C. faculty members fill prescribed proforma for self appraisal IQAC.

Reviews the API which is then sent to the commissioner, higher education department, Government of Chhattisgarh the work performance of teaching of the college is also evaluated by the higher education department Government of Chhattisgarh through its own system of appraisal head of the department put remarks on it and forward to the principal as confidential report (CR) it is then sent to higher education department of (CG) Govt. Raipur along with principal's remark. All important and relevant information regarding teaching and non-teaching staff is recorded in their service book year wise following are the outcomes of the review of the performance appraisal report: API system of appraisal encourages the faculty members to make excellent performance in teaching learning and research. Records in service book keep them alert and to work as per rules and regulation.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audits regularly. The college has a provision / mechanism for internal and external Audit. The details are given below:

Internal audit is done regularly by the internal Audit committee and for the maintenance of all the audits the Accounts department of the office of the principal is responsible. Internal audit is also done yearly by a

chartered accountant appointed by the college authority as per the norms. The audit report is submitted to the Authority. There is also a provision of external audit to be done by the accountant general of the Chhattisgarh Gov. and his team on regular basis. Other financial records are also audit yearly and the reports are submitted to the authority.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The various departments of institution, IQAC and other important committees submit their proposals to the principal. After reviewing of the proposal, the finance committee chaired by the principal allocates the budget. Then the purchase committee float tender as per CG Govt. purchasing norms. The quotation process and purchasing is alone through GEM Portal the tender is finally given to the L1 as per the recommendation of purchase committee. Then the principal sends purchase order to the L1 firm. The item is received and verified by the concerning departments/ Store after verifying the purchased item the bill and purchase item is put up to the accountant who further puts it to the principal for payment. He sends it to cashier then pays the bill through RTGS/Check/Bank-Draft etc. finally the internal audit committee checks the whole procedure for transparency and authenticity.

Mobilization of those resources is done to achieve these objectives.

1. Ensure smooth operation of organizational activities.
2. Sustainability and quality improvement of organization.
3. Growth expansion and renovation of institution as well as facilities.
4. Research promotion and effective teaching learning process.
5. To supports technological development.
6. To support ongoing and future planning of organization.
7. To promote sports, social, cultural and literary activities.
8. For extension and awareness programs.
9. Students and staff welfare support facilities.
10. Procedure to Prepare Annual Estimates of Income and Expenditure

The administrative and financial approval are taken from competent authorities as per state government/ UGC norms. The approval and sanctioning of the budget is done keeping in mind the attainment of program outcomes and course outcomes. Bill sanctioning are allocating the funds for various purposes the vision mission goals and strategic plans of the institution are kept in mind.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

1. To ensure maximum utilization of infrastructural facilities and the available ICT resources.
2. To ensure proper implementation of the academic calendar.
3. To organize regular meetings of IQAC to discuss various measures related to quality enhancement.
4. To suggest for the extension and up gradation of class room and laboratories.
5. To monitor feedback from students, parents etc its analysis and implementation of the suggestion given.
6. Two practices: A) E-learning, B) Voting

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation

quality initiatives   )

Response:

In spite of having adequate availability of physical infrastructure, the institution has planned for future Expansion to promote a good teaching – learning environment, internet bandwidth is enhanced to encourage E-learning and Staff learning, enhancing the uses of seminar halls, class-room and smart class-rooms, thus promoting the implementation of ICT. Faculty members are Encouraged to adopt advance learning techniques and teaching pedagogy. The internal Academic audit is carried out every year and any shortfalls identifies are addressed. The recommendation of annual Academic audit, specific measure have been adopted to improve teaching – learning and evaluation which one listed below-

- Increased usage of ICT tools in teaching learning process.
- Provision of wi-fi facility and smart classroom.
- Establishment of commence laboratory.
- More emphasis on out campus learning through field visit excursion and out-reach social activities.
- Appointment of part time faculty to the teaching posts lying vacant in all the departments.
- Arrangement of remedial classes, doubt clearing for slow learner students.
- Conducting extra classes for course completion on-time.
- Examining students at short intervals by conducting class tests.
- Making seminars compulsory for PG students

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is a co-education college and it pays serious attention to create a favorable environment for gender equality. The institution is well aware of the challenges faced by its girl students and therefore takes a number of initiatives for sensitizing the students and staff about the issues relating to the safety and security of women. The college has already established the Internal Complaint Committee following the guidelines of the UGC which takes required steps for raising awareness among the students and staff about the safety and security of the women in the college campus. So far no untoward incident regarding the safety and security of female students and staff is reported to the college authority that could embarrass the authority and it is really a feather of success for the institution. The girl students are encouraged to be confident and motivated to find solutions to their own problems. Female students are trained with many communication skills and self-defense methods so that they can safely swim over the un-toward incidents. They are allowed to talk with the college authority including the faculties regarding their study matters to personal and family matters even. Students are also counseled by some senior faculties regarding the future career prospects. The teachers extend guidance and counseling whenever they require any guidance and the members are easily accessible to the students. The students also find easy access to the Principal.

The college has high priority to provide safety and security to students and staff. College has more girls' students than boys. In order to feel safety and Security, College constitute the Anti-ragging committees, Committee against sexual Harassment, Disciplinary committee to look after gender related affairs and organize the awareness program related to gender equality particularly more emphasis on woman empowerment and their problem and solution. Moreover the college also take care of female privacy by providing girls common room, separate washrooms etc. The College has installed CC (Close Circuit) cameras at different places inside the campus to supervise the activities going inside the campus. The disciplinary committee regularly monitor whether students are in proper uniform and carry their identity cards to ensure there is no place for miscreants within the campus. The fire extinguisher have installed at different places inside the college building to prevent fire break out.

The College has formulated the Counseling Committee and woman empowerment committee. These committees provide the counseling to students in the college. By organizing different gender related programmes the students becomes more gender sensitive. Apart from gender issue if any other type of counseling needed to students such as career related, study related, personal problem etc are provided by faculty members.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management: There is ECO Club in the college who sees the matter related to cleanliness and waste disposal. For the solid waste disposal many awareness and cleanliness drives have been carried out by Botany and Zoology volunteers (under the Swachh Bharat Mission Campaign) in the campus and outside the campus like Hospitals, nearby villages. As a result our campus becomes litter free. All the stakeholder of the college gets sensitized/trained regarding wet waste and dry waste. The college administration has provided the separate container for wet waste (Green coloured) and dry waste (Blue coloured). Whenever the container is full, the municipal vehicle comes and takes away the waste of the containers. We have a lot of disposal tanks installed in the building outside which are used continuously.

Liquid waste management: The waste water from ROs, toilets are drained to septic tank. The Liquid waste from chemistry laboratory is collected in a container.

E-waste management-There is no system of e-waste management in the college. We have less amount of e waste generated from electronic devices.

File Description	Document	
Link for Geotagged photographs of the facilities	[View Document](#)	

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document	
Any other relevant information	[View Document](#)	
Link for any other relevant information	[View Document](#)	

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document	
Link for any other relevant information	[View Document](#)	

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**

4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

One of the objectives of the College is to inculcate moral and social values in young minds so as to contribute to the transformation of prevailing social conditions in Chhattisgarh. The national, social and moral values like social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions are imbibed in students for propagating an inclusive environment to promote tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversities to bring the people of Chhattisgarh closer for greater possibilities of co-existence, social empowerment, and overall socio-economic progress and development. The College sees to it that cultural activities, motivational - lectures / talks, drama-plays for promotion of social, moral, human, cultural and universal values are regularly organized in the College campus and the students and staff participate in such activities in large numbers and get inspired to contribute on a personal level to the society. College invites motivational speakers, artists, activists, thinkers and social workers to deliver talks, skits and lectures for endorsement of universal values like righteous conduct, truth, nonviolence, love & peace and also to promote human values, national values, national integration, social cohesion and communal harmony. The year-wise list of

initiatives taken and activities organized to promote inclusive environment in the College is provided below in the web link.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College follows the Constitution of India in letter and spirit and never interferes with the fundamental rights of the students and staff bestowed upon by the Constitution of India. The students and staff of the College hence enjoy all the Constitutional fundamental rights namely, right to equality, right to freedom, right against exploitation, right to freedom of religion, cultural & educational rights and right to Constitutional remedies bestowed upon by the Constitution of India. The College follows the Constitution of India in letter and spirit and makes earnest efforts and initiatives to sensitize its students and staff towards Constitutional obligations with special emphasis on Constitutional fundamental duties and responsibilities such as to abide by & respect Constitutional ideals, institutions, national flag & national anthem; follow noble ideas that inspired national struggle for freedom; uphold & protect the sovereignty, unity & integrity of India; defend the country & deliver national service, promote harmony & the spirit of brotherhood; to reject practices disparaging to women; value & preserve the cultural heritage; protect and develop the natural environmental bodies & compassion for all living creatures; develop scientific temper, humanism, spirit of inquiry & reform; safeguard public property & renounce violence; strive towards excellence for nation's progress & development; provide opportunities of education to his/her child; make India a safer & cleaner place and not hurt anybody physically & mentally. The year-wise list of initiatives taken and activities organized to sensitize the students and staff in the College towards Constitutional obligations during last five years is provided below in the web link.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College celebrates the most important national and international commemorative days / events / festivals in remembrance of the defining moments and the great founding fathers of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervor among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well being. The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, National Unity Day in commemoration of Sardar Vallabh Bhai Patel's Jayanti on 31st October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January, India's Republic Day on 26th January and International Day of Yoga on 21st June. The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international commemorative days / events / festivals.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)
Link for any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of Best Practice 01 :- Participation of Swachh Bharat Mission in District Level.

Preface -

Swachh Bharat Abhiyan was started in a mission mode in Bemetara district. From the point of view of a rural majority area, not much work was done in the area of ??sanitation. Therefore, the then Collector and District Magistrate Shri Mahadev Kanwre established the district level cleanliness mission, in which our college was involved as an important part. In the college, the number of students from rural environment and associated with agriculture is more, so we have been made a great part of this mission. Along with this, in view of the work done in this context in the past also, it was decided to conduct this mission by the students of this college. Since this mission was to be carried out under the instructions of the District Panchayat, so Sanitation awareness was started in the village mentioned by him. In this, CEO District Panchayat Nodal Officer was made.

The Practice :

SBM outline-

In the past, taking lessons from Sanitization in a nearby village, we formed the College Cleanliness Task Force. In this task force, 40 Sanitization Volunteers were appointed who were selected from different departments. All these were tested and given training under the guidance of District Sanitation Adviser. He was accompanied by a team of three member Assistant Professors, which included Mr. N. R. Nirmal, Mr. M. D. Patel and Mr. M. F. Khan. Mr. Nirmal was the nodal of this team. Under the guidance of District Panchayat, we had to select those villages which were very backward in the scale of cleanliness. Our cleanliness standards were completely different For example, in which village there is more problem of drain blockage, in which village is the grazing place of cattle more dirty? ODF and public toilets were the priority of the local government but we followed the parameters which were the easiest.

Preparation-

In the team that we had prepared, all the people belonged to different villages so that they themselves would take up the responsibility of awareness in their respective villages. These people first conducted a survey in their own village and then placed their report in front of the college committee. After this, these reports were compared with the report of the district panchayat. Then the college committee selected the village and gave its list to the district panchayat officials.

Since this work had to be done at the district level, the list of villages was long. We wanted to take maximum number of students in this work, but it was not possible to reach all the students to the village. After talking to the CEO of the District Panchayat, we got the Sarpanch and Sachiv of the village to join our help. We first paid attention to awareness, it was decided to run awareness campaign in selected villages, in which bike rally, putting up posters, writing slogans in the walls etc. In this we took the help of the Panchayat Secretary. But we saw that not much work is being done by just spreading awareness, so we decided to send the entire team to a village. For this, village Aandu was selected, who himself joined the CEO, Zilla Panchayat and Shri N R Nirmal from the college.

A team of about 40 students was deployed in this village. This work started getting better results than expected. In this village, we have fixed the pasture and made new one by cleaning the vermicompost already made, cleaned the canal which used to come out from the middle of the village, besides this, the choked drains were opened from the village panchayat's labor. The work of our students was visible and our work was being discussed everywhere. We decided to take this work to more villages, under which in the year 2017 we did this work in 5 villages, in 2018 in 19 villages and in 2019 in 22 villages. In the year 2020, in view of the infection of COVID-19, we could not go much further and limited this work to 2 nearby villages. Further, after the rains in 2021, in this work, we will select such villages in which the flagship scheme "Suraji Gaon" run by the Chhattisgarh government is not there because these villages need more attention.

Our participation in the "Suraji Gaon" scheme-

Suraji Gaon Yojana is a flagship scheme of Chhattisgarh Government. It has four main components – Narva means canal, Garuva means cattle, Ghurva means compost and Bari means vegetable growing place. This scheme is implemented since 2018 and is an extended version of Swachh Bharat Abhiyan in a way that envisages self-reliant village along with cleanliness. Since the Sanitation campaign was already being

run by our college, the district administration has entrusted this task to our Sanitation Volunteer. In the village, it is difficult to manage the cattle grazing, drainage channel and waste to be removed from the vegetable market. For the year 2019, our main focus was on the preparation of pasture (Gothan), soil and water management in the place of growing vegetables and cleaning the drain in Suraji Gaon Yojana. Similar works of SBM (Rural) were done in Surji Gaon Abhiyan. It has been remarkable to train mainly rural students to make vermi compost. We instructed these 40 students to train other 5 conscious people in their villages to make and use Vermi compost. The students were also told that by taking some small children, they can also establish Kechuva Bank (Earthworm Bank) in each village. Thus Surji Gaon Abhiyan in the district also continued to be run by the students of our college.

Evidence of Success :-

Due to the tireless efforts of the students, our district was honored by SBM (Rural) all over the country. This award was received by the then Collector Mrs. Shikha Rajput Tiwari. She honored our students for this work by giving them a citation on the day of Independence Day 2019. The district in-charge minister, local MLA and other officials of the administration were present in this honor ceremony. The achievement of this work itself says that the State Project Officer SBM (Rural), Shri S.L. Panda himself came to the college and interacted with the students and respected them.

Title of Best Practice 02 : Planting of sapling

Objective of the Practice: The College located in the east bank of Shivnath River of Bemetara District. Our location is called "Unhaari Area" means a land of pulses. There is no forest or reserved land. This area is famous for the cultivation of pulses and the land here is unsuitable for dense forests. Because of this we planted a tree of 10000 saplings near College building and that's what we've been doing for the last few years. Thus to gain following benefit this practice carried out:

1.   In order to increase forest cover area by sensitizing students and beautify our surroundings.

2.   The tree around us extremely necessary for improving human condition and improve mental health.

3.   Tree produces oxygen and acts as giant filter that cleans the air we breathe.

4.   Tree clean the soil and improve soil health by storing harmful pollutant or changing the harmful pollutant into less harmful.

5.   Tree filter sewage and farm chemicals and clean water.

6.   Tree prevents soil erosion.

7.   Tree holding the large amount of water otherwise stream down hills and surge along river into human habitat. Thus they act as barrier for flood, flashflood and landslide.

8.   Trees acts as carbon sink; carbon dioxide is utilized by plant to produce its food. Carbon dioxide is global warming suspect and it one of the reasons for global warming.

9.   A plant cleans the air by intercepting airborne particles, reducing heat and absorbing such pollutants as carbon monoxide and nitrogen dioxide.

10. Plant removes this air pollution by lowering air temperature-through respiration and by retaining particulates.

11. Tree give shade and cooling thus reduces the need for air-conditioning during the summer and in winter weaken the force of chilling wind.

12. During windy, cold season trees located on the windward side acts as windbreaks. A wind break can lower heating bills by up to 30 %. A reduction in wind can also reduce the drying effect on soil and vegetation behind the wind break.

Many living organism, wild life, depends on trees for their shelter, habitat and foods. Therefore it is essential thing for ecological balances and maintains food chain.The main objective is that the students should be sensitive to environment which is troubling our Indian cities and globe. This practice sensitizes our students to become responsible citizen and it is fundamental duties for everyone to protect our beautiful planet. Otherwise our earth will turn into concrete jungle, desert and wildlife less habitat. This practice benefit the large mass of living begins. The College staff and students planting the sampling in college premises annually during the rainy season. We are not only planting the sampling but taking care of them till they become independent.

The Practice: This practice unique and best life support system for the living organism. This initiative we will spread out to local region by engaging people besides our campus. Toady every one want clean air, clean water, clean environment, good weather, beautiful surrounding etc but who will do this and how can be achieved? The college think that this practice should be adopted by everyone and do not want to know as polluted country. Therefore college has introduced this practice to sensitize the students and teaching them health is wealth.

Problem Encountered and Resources Required -

The college has big campuses and area is partially brick fenced and rocky uneven terrain so stray animals and miscreants people damaged the plants. In order to fix this problem we have budget constraint but the college will put their efforts consistently in this direction by consulting forest department. For plant Sapling College has been approaching horticulture and forest department time to time.

Evidence of Success :

Today, OxyZone has been created here from this plantation. Plantation of 10000 plants in the west of the college has taken the form of a forest today. Due to this the surrounding environment is also pure and there is no noise pollution.Along with this, we have also been motivated by district collector for creating oxyzone. Planting saplings has become one of the main objectives of our students.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Health sector is the most challenging topic of Bemetara district. Form the last few years, diseases like cholera, malaria and covid-19 have dominated here. Participation is sought from the college administration for supporting work in the health sector. In 2018, we gave our seminar hall for cholera and dengue to Government District Hospital for a few days. Here they organized a camp for these diseases.

Our students are also very excited about the heath sector improvement, whether it is programs of SBM/NSS or programs of District Health Society. As far as being different from others is concerned, we are trying to make a difference by promoting and helping the health sector. We work every year to promote a different health program, let this program be organized by the CMHO office or by us. Our biggest achievement was when our services were taken in the prevention of epidemic covid-19. We converted our largest wing P.G. Block into a Covid-19 dedicated hospital. Here patients from all over the district were admitted and treated, for this work, the cooperation of the District Collector and the C.M.H.O. was obtained. This work was appreciated in the whole district. When the cases of Covid-19 started decreasing, then the PG Block was made a quarantine center. This block was also used for screening for migrant laborers. All these things were in 2020. After this, again in December 2020, this building became a part of the college from the hospital.

When again the cases of Covid-19 started increasing in March-21, then again this building was converted into a hospital. Now it has grown from Screening Center and Quarantine Center to Testing Center and Dedicated Covid-19 Hospital. For this work, 3 assistant professors and 8 third-fourth grade employees were appointed. By April 2021, this hospital was converted into a 100 bed covid-19 hospital. There were 20 Bed ventilators and 80 Bed oxygen support. Eight hours of duty was imposed on the officers and employees on rotation basis. Our staffs were not health workers yet they were working there as supporting staff. Thanks to the doctors and our officials, the cases of covid started decreasing in this district.

As a college, by serving as a hospital in this way for the last few years, our college has been playing a completely different role. We are not health workers, yet in this way our role in pandemic control has proved to be better than others.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Bemetara is located near the centre of a large plain, sometimes referred as the "rice bowl of India", where hundreds of varieties of rice are grown. The Shivnath river flows to the east of the city of bemetara, and the southern side has dense forests. The district lack proper transport facility therefore economic activity is not taking the pace. Moreover presence of college in remote area it become challenging for college administration to achieve excellence. Despite the limited resources the college putting every efforts to meet the aspiration of local people. The college strives to work in tune with vision and mission of college. Moreover college administrations have been putting efforts on teaching learning particularly student centric methodology and co-curricular and extracurricular activities. The College due to its situatedness offers excellent services to non-students and non-staff people of the local area and thereby provides locational advantage to the natives of the local communities. The College serves as the Exam Center for government competitive exams held usually on Sundays and hence provide a convenient opportunity to the local candidates to appear for Government Competitive Exams in an Exam Center near to their residence and therefore save the time and money of local candidates. The dedicated Principal and Staff of the College sincerely participate in these exams and serve in various capacities like Exam Superintendent, Assistant Superintendent, Exam Invigilators & Supporting staff and meticulously conduct the exams as per the directions of the Government agency. The college is the lead college of this district. It is also used for many different Government activities like Health Activity, Patwari Training, SVEEP and Voter Awareness activities.

Concluding Remarks :

Govt. J.L.N. Arts and Science PG College has been taking measured yet definitive strides in the right direction and on the right path to attain the goals reflected in the statements of Vision, Mission and Core Values of the College. The College ensures that its every initiative and activity is student-centric and aimed at the betterment of the students in particular and the society in general. The College is determined to continually improve upon its performances in the criteria of quality indicator framework.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1526 Answer after DVV Verification: 1349
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1330	1010	958	1186	1633

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1330	1010	958	1055	1030

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 31 Answer after DVV Verification: 27 Remark : Input edited referring explanation given by HEI

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 401 Answer after DVV Verification: 392
3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 2 Answer after DVV Verification: 3 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 0

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
06	01	02	01	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	00	00	00	01

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	09	09	04	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
775	1505	939	355	90

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
13400000	844000	13080000	1208000	1425000

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
26.9	13.64	15.16	24.08	15.27

Remark : Input edited referring data given by HEI in data template. Clear images of consolidated fund allocation towards infrastructure augmentation facilities duly certified by Finance Officer by HEI.

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: B. Any 3 of the above Remark : Input edited As per the supporting documents

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
848000	298000	169000	964000	44000

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.94	2.98	1.69	9.64	0.44

Remark : Input edited as canonsider not Grade XII plan in purchase of books

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 91 Answer after DVV Verification: 4 Remark : Input edited referring data given by HEI for 5 days in August 2019
4.3.3	**Bandwidth of internet connection in the Institution** Answer before DVV Verification : A. ?50 MBPS Answer After DVV Verification: C. 10 MBPS – 30 MBPS Remark : Input edited As per the supporting documents
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>1527000</td><td>2408000</td><td>1516000</td><td>1364000</td><td>2690000</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>26.90</td><td>13.64</td><td>15.16000</td><td>24.08</td><td>15.27</td></tr></table>
5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progression to higher education during last five years** Answer before DVV Verification : 313 Answer after DVV Verification: 307
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr></table>

09	02	01	0	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	02	01	0	01

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	2	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	1	1	1

Remark : Input edited referring data uploaded by HEI.

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2631348	2402563	2331260	2536858	2618092

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

	Remark : Input edited as the input is not reflected in the Audited income and expenditure statements.
7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: D. 1 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: E. None of the above Remark : Input edited as Audit by the institution can not be considered.

7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	 |---|---|---|---|---| 	357	360	323	323	303	 Answer After DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	 |---|---|---|---|---| 	370	360	323	323	303	
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	 |---|---|---|---|---| 	11	11	10	10	9	 Answer After DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	 |---|---|---|---|---| 	25	25	24	24	23	
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	 	---	---	---	---	---	 	2734	2431	2133	2052	2690	 Answer After DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16	

2734	2431	2133	2052	2690

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1490	1105	1055	1055	1030

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
863	638	609	609	594

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
599	602	422	303	469

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
597	600	420	301	467

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
31	31	30	31	30

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	29	29	29

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 35 Answer after DVV Verification : 28

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
32281372	48468600	13092975	14408000	1801112

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
52.95	34.35	134.85	30.77	143.72

4.3	**Number of Computers** Answer before DVV Verification : 65 Answer after DVV Verification : 12

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