

STUDENT SUPPORT AND PROGRESSION

5.1. STUDENT MONITORING AND SUPPORT

5.1.1. Does the institution publish its updated prospectus/handbook annually? If „yes“, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes the institution publishes its updated prospectus and academic calendar every year. Information relating to the availability of seats in different streams, subject combinations, rules and regulations and other aspects of the institution are provided to the students. It is not done only for the sake of maintaining records or paperwork. In fact utmost care is taken to fulfil the commitments made in these documents. Committees are formed by the Principal to oversee and monitor the progress till the desired goal is achieved. Accountability is fixed on the head of the committees and other members of the team for timely completion of assignments and maintaining quality and standard.

5.1.2. Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Scholarships/free ships were given to the students during the last four years at Page No.

5.1.3. What percentage of students receives financial assistance from state government, central government and other national agencies?

55% of the students receive financial assistance from the State Government. They only belong to the SC/ST/OBC communities. No assistance is given to students by Central Government and other National agencies.

5.1.4. What are the specific support services/facilities available for?

Students from SC/ST, OBC and economically weaker sections

Students belonging to SC/ST/OBC/Minorities sections are given Post-Matric scholarship by the State Government which is disbursed through the college through on-line payment. There is an ST/SC Cell for grievance redress for ST/SC students. The institution adopts government norms of reservation during admission for ST/SC students.

Ramps have been constructed for easy access to class-rooms, library and laboratories.

Students to participate in various competitions

Various competitions such as essays, debates, quiz, song, dance, drawing, rangoli, poem writing, story writing as well as athletic and indoor competitions are organised by the students' union and other associations to promote students for participation at university/state.

Organizing coaching classes for competitive exams

In order to prepare the students for various competitive examinations, classes like Career Counselling, Spoken English, and Group Discussion and personality development are conducted.

5.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The Vocational Courses provided by the institution facilitate entrepreneurial skills to the students. It has been found to be very effective because such courses provide an extra edge and improve the prospect of jobs to a great extent. It also enables the students to generate their own source of income.

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc. additional academic support, flexibility in examinations special dietary requirements, sports uniform and materials any other

Extracurricular and co-curricular activities are an integral part of the teaching and learning process of our institution. Different competitions like sports, games, quiz, essay, debate are conducted every year to inculcate a sense of participation and achievement. Drama and One Act Plays are enacted by the students under the direct supervision of the teachers. Additional academic support is provided to the slow learners and weak students. Examination norms are also made flexible for promoting the weak students. Sports uniform and materials are provided to the sportsmen for participating in different sporting and cultural events. Institutional tie up has been very productive and the knowledge exchange programme with other institutions has been very successful. It also ensures better academic transformation.

Any other – weightage as per government norms is given to students during admission.

5.1.7. Does the institution have a structured mechanism for career guidance and placement of its students? If „yes“, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes the institution provides guidance to the students in matters relating to better career options, job opportunities choice of the subjects and courses like Soft Skills, Communication skills, ICT and Computer knowledge. We prepare and nurture them to keep pace with the present social, national and global needs. However for campus interviews the student pursuing the MSW programme, placement cell has been created.

5.1.8. Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes we have a Student Grievance Redressal Cell headed by a senior faculty to take care of the grievances of the students. Any grievance reported by the students is immediately attended and steps are taken to resolve the issues.

5.1.11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

Our institution has strong provisions for resolving issues pertaining to sexual harassment. There is a high power committee headed by the Principal to look into this very important and sensitive aspect. Discipline is the key to everything here and so no such incidents or cases occurred or were reported during the last four years. The pride and prestige associated with this institution keeps us extra careful and vigilant to prevent and avoid such incidents.

5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes we have an Anti-Ragging Committee which has been operating very efficiently and no such cases were reported during the last four years.

5.1.13. Enumerate the welfare schemes made available to students by the institution.

We implement many Students' Welfare Schemes like Free ship, Stipend, Incentives are available, Students also avail facilities like Xerox, printing and downloading of study materials at a subsidised rate. Hostellers are given food at a very highly subsidised rate. Bright and meritorious students with poor financial condition are encouraged to pursue higher education with an exemption of college dues and hostel dues.

5.1.14. Does the institution have a registered Alumni Association? If „yes“, what are its activities and major contributions for institutional, academic and infrastructure development?

NA.

5.2) STUDENT PROGRESSION

5.2.1. Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	(%) Approximate			
	2012-13	2013-14	2014-15	2015-16
UG to PG				
Employed				
Campus Selection				
Other than campus recruitment				

Though the college does not have any mechanism to ascertain the progression and employment of students. The above calculation is based on information received from different corners and feedback from current students as well from parents.

5.2.2. How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution extends all possible help to facilitate smooth progression to employment. Active participation and involvement of our senior faculties in the preparation of curriculum of the university. Curriculum based on today's needs and demand. Teaching and training of Soft Skills to keep the students ready for jobs and vocations. Through and timely guidance at every step of student career.

5.2.3. Enumerate the special support provided to students who are at risk of failure and drop out?

Special attention and support is provided to the students who are at the risk of failure and drop out. Remedial classes are taken where each and every student is given personal attention. Weak areas are identified and corrective measures are taken accordingly. Motivational talks are given to boost their confidence and psychological aspects of the students are also taken care of by our teacher in the Department of Psychology, which functions at the higher secondary level.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Institute organized special classes for counseling purpose to students who are at risk of failure and drop out.

5.3. STUDENT PARTICIPATION AND ACTIVITIES.

5.3.1. List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

As a part of our holistic development and approach of teaching and learning we provide plenty of scopes and facilities to our students in games and sports. Annual Sports is a routine event which is conducted in winter. Outdoor Games like cricket, football, volley ball, badminton, and indoor games like caroms are played. We have a gymnasium and vast playground. Interclass competitions in football, cricket and badminton are organised. Our students are active participants in Inter-College, University and State level competitions.

Cultural programmes like Song, Dance, Rangoli competitions, Annual College Drama are organised every year.

5.3.2. How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution remains in constant touch with the Alumni, seeks their help and opinion in various matters for its overall growth.

5.3.3. How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Creativity is always encouraged and our students exhibit their creative talent by contributing articles and poems to the college magazine named Souvenir.

5.3.5. Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

NA

5.3.6. Give details of various academic and administrative bodies that have student representatives on them.

In our scheme of things, students do not represent such forums.

5.3.7. How does the institution network and collaborate with the Alumni and former faculty of the Institution.

No such network is developed by Institute.